**Macarthur Gateway Resource Services**

**Running Order for Stage Management, Technician**

**and Performers**

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| **Time**  | **ACT/**  | **Notes/**  |
| **8am**  | Induct Stage Management and give lanyards and radio |  |
| **8:30am**  | Induct Sound Tech perform initial sound check of speakers and microphones and give radio  |  |
| **10 am**  | Play background music  |  |
| **10:25am**  | MC- Maz to introduce welcome to country and Getting It Together  |  |
| **10:30 am** | Smoking Ceremony (Any music to be played in background?) – Uncle Ivan Wellington |  |
| **11 am** | Acknowledgement and Welcome to Country- Uncle Ivan Wellington |  |
| **11:15 am**  | Marilyn to introduce event and activities (mention where to get water, location of toilets and first aid tent, information tent, basketball and footie comp). Introduce Shannon Williams Aka Brotherblak who will be going around and talking to stall holders.Intoduce Greg Warren local MP |  |
| **11:25 am**  | MP Greg Warren address |  |
| **11:30 am** | Play background music. Sound tech to prep microphones for Koomurri (onstage or off stage?) |  |
| **11:43 am**  | Shannon Williams introduces the Koomurri Dancers |  |
| **11:45 am** | Koomurri Dancers  |  |
| **12:00 pm** | Marilyn to introduce events in afternoon and lunch break. |  |
| **12:10pm**  | Start Set up for Casey Donovan and Sound Check. |  |
| **1:15pm** | Marilyn welcomes everyone back and introduces Russell Matheson Fed. Member for Macarthur |  |
| **1:20 pm**  | Russell Matheson Federal Member for Macarthur  |  |
| **1:25pm** | Marilyn introduces Casey Donovan and lets everyone know that a feedback form for event goers and stall holders will be given out near the end of Casey’s set to fill in and receive a ticket in the draw for a $200 Myers voucher. Casey will be drawing the winning prize tickets? |  |
| **1:30 pm**  | CASEY DONOVAN  |  |
| **2:33 pm**  | Maz reminds everyone to put their feedback forms in the barrels/boxes marshalls going around and that Casey will be drawing the prizes in 20 minutes. Maz introduces Deb West Tahmoor Elder | Marshall to give out a ticket for |
| **2:40pm**  | Tahmoor Elders AddressWait for stage to clear of instrument and cables to prep for kids danceTo introduce kids dance act |  |
| **2:50pm** | Maz to introduce the performance group |  |
| **2:55pm**  | Campbelltown Aboriginal Youth Performance Group |  |
| **3:05pm**  | Maz and Casey do the Prize Draws, announce winners of the basketball and footie comps |  |
| **3:10pm** | Thank you and goodbyes, final speeches |  |
| **4:00 pm** | Sound contractor to start bumping out speakers and sound |  |